

Supporting Learners Project Management Chart		Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20			
Theme/Activity	Lead/Assigned To	EODC		EODC		EODC		EODC		EODC		EODC		EODC				
Looking Outward Nationally	CMcD			Ongoing as Required														
Data Capture/Analysis	CMcD			Data Analysis & Triangulation / Ongoing Evaluation against OECD Criteria														
Project Management	Working/Steering Group			Working Group Established		Monthly Project Management Meetings												
Quality Improvement	QIM/QIO Teams			2.3		3.2				3.1								
Gathering Staff Views	CMcD			Baseline Staff Engagement														
Gathering Family Views	CMcD/DC			PC/NPFS Engagement & ASG Family Workshops														
RfA Process/Transitions	CMcD/SM			Review of (Specialist/Enhanced) RfA Process						Implementation / Future Planning & Trend Spotting								
Staffing	ES/QIM Team			PSA/DSM Finalised			Recruitment/Restructure Process			Implementation / Further Recruitment								
CLPL: Child's Plans	CMcD/MS/EP Service						Child's Plan Dos/Don'ts		Launch									
Overview of Services	CMcD w/all Services/HL?			Design and Construction of 'Sign-posting/Information Sharing' Website (inc. Family Friendly Resources)														
H&S: Violence/Aggression	H&S Team			Policy Consultation			Managing Violence CLPL (H&S)			Managing Violence CLPL (H&S)								
SEBMH Realignment	T&F Working Group			Task & Finish Working Group						Implement		Future Planning & Trend Spotting						
SEBMH Professional Learning	CMcD/MS/LM			Establish & Design			Delivery			Delivery								
Enhanced Provision	SM/CMcD/GM/RfA Group			Establish and Prepare Satellite/Senior Phase Provision						Implement		Future Planning & Trend Spotting						
SFL Bespoke CLPL	CMcD/SFL Working Group									SFL '5 Roles' Working Group			Delivery of Programme					
Microsoft: Plans & CLPL	SM			HT Launch		Implement		Use in RfA										
SEEMIS Guidance	CMcD			HT Feedback		Link to PSA Allocation						ScotXed						
Partnership Forums	QIM LoC			Chairs' Meet														
Education Social Work	GS/QIM HMW			Realignment of Services: Consultation and Workgroup														
Learning & Teaching Standard	SM/Raising Attainment Group			HT Feedback														
GIRFEC Guidance (pending)	QIM HWB																	
ICR: The Promise/Plan (VS)	HT VS (LG)																	

**LIVE DOCUMENT - SUBJECT TO ALTERATION**